



Sri Sri Mookambika Educational Society`s

VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE

Peddasettipalli (V), Proddatur - 516360

(Approved by A.I.C.T.E., New Delhi, Affiliated to JNTUA, Anantapuram)



INSTITUTION'S INNOVATION COUNCIL (IIC)

Minutes of Meeting & Circulars



Sri Sri Sri Mookambika Educational Society's

VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE



OFFICE OF MOKKAMBKA EDUCATIONAL SOCIETY
PRODDATUR

(Approved by A.I.C.T.E., New Delhi, Affiliated to J.N.T.U.A, ANANTAPURAMU.) JNTUA College Code :

L2

Dr.S.D.Govardhan, Ph.D,
PRINCIPAL

03/09/2022,
Proddatur.

The first council meeting of Institution's Innovation Council (IIC), Vaagdevi Institute of Technology and Science was called by IIC President **Dr. M Venkata Veera Prasad** to discuss upon the function of IIC & to assign roles and responsibilities among newly joined council members as per the guidelines of Ministry of Education's Innovation cell.

As per the decision of competent authority, following members will be the part of IIC; :

Sr. No.	Name of Member	Member Type (Teaching/ Non-teaching / External Expert)	Key Role/ Position assigned in IIC
1.	Mr. K. Rama Mohana Reddy	Teaching	Vice President & Convenor
2.	Dr. S. Siddeswara Reddy	Teaching	Social Media Coordinator
3.	Mr.V. Narasimha Swamy	Teaching	Start up Activity Coordinator
4.	Mr. S.M.K. Sukumar Reddy	Teaching	IPR Activity Coordinator
5.	Dr. K. Vijaya Simha	Teaching	Innovation Activity Coordinator
6.	Mr. D. Nagendra Babu	Teaching	Internship Activity Coordinator
7.	Ms. B. Devi Ananya	Teaching	Member (ED Cell)

The council members discussed about the activities (IIC calendar, Celebration and Self-Driven), features of IIC portal. The council members also discussed about collaborations with organizations to accelerate the activities of IIC. The council also deliberated on **quarterly action plan** in synchronization with activities and initiatives of other departments, centres and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting tentatively on **03/12/2022**.

Date:

Place: Proddatur


3/9/22
Principal & HOI
PRINCIPAL

Vaagdevi Institute of Technology & Science
PEDDASETTIPALLI.
PRODDATUR, Kadapa (Dist.)

Nurturing Professionals with Values Since 2002

OFFICE : 8886444808

PEDDASETTIPALLI (VILLAGE), PRODDATUR (MANDAL) - 516 360. Kadapa Dt. A.P.

Cell No. 9490715069, 9573322505, e-mail : vitspdtr@gmail.com



Dr.S.D.Govardhan, Ph.D,
PRINCIPAL

03/12/2022,
Proddatur.

The second council meeting of Institution's Innovation Council (IIC), Vaagdevi Institute of Technology and Science was called by IIC President **Dr. M Venkata Veera Prasad** to discuss upon the function of IIC & to assign roles and responsibilities among newly joined council members as per the guidelines of Ministry of Education's Innovation cell.

As per the decision of competent authority, following members will be the part of IIC;

Sr. No.	Name of Member	Member Type (Teaching/ Non-teaching / External Expert)	Key Role/ Position assigned in IIC
1.	Mr. K. Rama Mohana Reddy	Teaching	Vice President & Convenor
2.	Dr. S. Siddeswara Reddy	Teaching	Social Media Coordinator
3.	Mr.V. Narasimha Swamy	Teaching	Start up Activity Coordinator
4.	Mr. S.M.K. Sukumar Reddy	Teaching	IPR Activity Coordinator
5.	Dr. K. Vijaya Simha	Teaching	Innovation Activity Coordinator
6.	Mr. D. Nagendra Babu	Teaching	Internship Activity Coordinator
7.	Ms. B. Devi Ananya	Teaching	Member (ED Cell)

The council members discussed about the activities (IIC calendar, Celebration and Self-Driven), features of IIC portal. The council members also discussed about collaborations with organizations to accelerate the activities of IIC. The council also deliberated on **quarterly action plan** in synchronization with activities and initiatives of other departments, centres and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting tentatively on **02/03/2023**.

Date:

Place: Proddatur


3/12/22
Principal & HOI
PRINCIPAL

Vaagdevi Institute of Technology & Science
PEDDASETTIPALLI.
PRODDATUR, Kadapa (Dist.)

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VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE
Proddatur – 516360, YSR Kadapa(Dist), Andhra Pradesh

Institution's Innovation Council – MHRD Innovation Cell (IIC)

03/12/2022.

Minutes of Meeting

The minutes of meeting of IIC held on 03/12/2022 in order to discuss on the various activities conducted during Quarter-I and on the various activities to be conducted during the Quarter II (December 2022 – February 2023):

Members Present

- | | |
|-----------------------------|-------------------------------------|
| 1. Dr. S.D. Govardhan | - Head of the Institute & Principal |
| 2. Dr. M.V.V. Prasad | - President of IIC |
| 3. Mr. K. Rama Mohana Reddy | - Vice-President & Convenor |
| 4. Dr. S. Siddeswara Reddy | - Social Media Co-ordinator |
| 5. Mr. V. NarasimhaSwamy | - Startup Activity Co-ordinator |
| 6. Mr. S.M.K. Sukumar Reddy | - IPR Activity Co-ordinator |
| 7. Dr. K. Vijaya Simha | - Innovation Activity Co-ordinator |
| 8. Mr. D. Nagendra Babu | - Internship Activity Co-ordinator |
| 9. Ms. B. Devi Ananya | - Member (ED Cell) |

Activities conducted during Quarter I

[September 2022 – November 2022]

1. One Day Awareness/Mentoring Session on IPR & IP Management for Innovation and Start-ups
2. One/half day Interactive Session/Mentoring Session "Entrepreneurship and Innovation as Career Opportunity"
3. One day Session on "How to plan for Start-up and legal and Ethical Steps"
4. Workshop on "Entrepreneurship and Innovation as Career Opportunity"
5. Launch of 5G services – MIC Driven activity.
6. National Education Day – Celebration activity.
7. Innovation Day – Celebration activity.
8. Constitution Day – Self Driven activity.


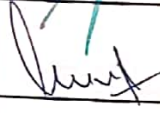
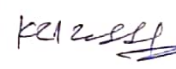

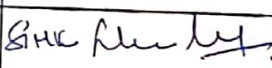
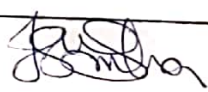
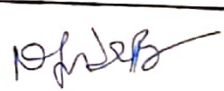
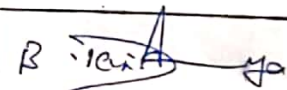
Activities planning to organise during Quarter II
(December 2022 – February 2023)

1. Internal Hackathon
2. Poster Presentation on Innovations
3. Workshop on "Design Thinking, Critical Thinking and Innovation Design".
4. Leadership Talk with Prof. T.G. Sitaram, Hon'ble Chairman, AICTE – MIC Driven activity.
5. Orientation Session on IIC 5.0 & features – MIC Driven activity.
6. National Science Day – Celebration activity.
7. National Youth Day – Celebration activity.
8. National Energy Conservation Day – Celebration Activity.
9. National Pollution Control Day – Celebration Activity.
10. National Mathematics Day – Self Driven Activity.

Second Council Meeting of IIC

Attendance Sheet

Members present:

Sr. No.	Name of Member	Key Role/ Position assigned in IIC	Signature
1.	Dr. S.D. Govardhan	Principal & HOI	
2.	Dr. M Venkata Veera Prasad	President	
3.	Mr. K. Rama Mohana Reddy	Vice President & Convenor	
4.	Dr. S. Siddeswara Reddy	Social Media Coordinator	
5.	Mr. V. Narasimha Swamy	Startup Activity Coordinator	—
6.	Mr. S.M.K. Sukumar Reddy	IPR Activity Coordinator	
7.	Dr. K. Vijaya Simha	Innovation Activity Coordinator	
8.	Mr. D. Nagendra Babu	Internship Activity Coordinator	
9.	Ms. B. Devi Ananya	Member (ED Cell)	


Principal

Principal
Vaagdevi Institute of Technology & Science
PEDDASETTIPALLI.
PRODDATUR. Kadapa (Dist.)

VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE

Institution's Innovation Council – MHRD Innovation Cell (IIC)

03/12/2022.

Quarterly Plan – Quarter II

Dr. M.V.V. Prasad, IIC President is planning to organize the following activities during Quarter II i.e., from December 2022 to February 2023.

1. Internal Hackathon
2. Poster Presentation on Innovations
3. Workshop on "Design Thinking, Critical Thinking and Innovation Design".
4. Leadership Talk with Prof. T.G. Sitaram, Hon'ble Chairman, AICTE – MIC Driven activity.
5. Orientation Session on IIC 5.0 & features – MIC Driven activity.
6. National Science Day – Celebration activity.
7. National Youth Day – Celebration activity.
8. National Energy Conservation Day – Celebration Activity.
9. National Pollution Control Day – Celebration Activity.
10. National Mathematics Day – Self Driven Activity.



Dr. M.V.V. Prasad,
(IIC President)



Institution's Innovation Council – MHRD Innovation Cell (IIC)

02/03/2023.

Minutes of Meeting

The minutes of meeting of IIC held on 02/03/2023 in order to discuss on the various activities to be conducted during the Quarter III (March 2023 – May 2023):

Members Present

- | | |
|-----------------------------|-------------------------------------|
| 1. Dr. S.D. Govardhan | - Head of the Institute & Principal |
| 2. Dr. M.V.V. Prasad | - President of IIC |
| 3. Mr. K. Rama Mohana Reddy | - Vice-President & Convenor |
| 4. Dr. S. Siddeswara Reddy | - Social Media Co-ordinator |
| 5. Mr. V. NarasimhaSwamy | - Startup Activity Co-ordinator |
| 6. Mr. R. Sudhakar | - Member (ED Cell) |
| 7. Dr. K. Vijaya Simha | - Innovation Activity Co-ordinator |
| 8. Mr. S.M.K. Sukumar Reddy | - IPR Activity Co-ordinator |
| 9. Mr. D. Nagendra Babu | - Internship Activity Co-ordinator |

Activities planning to organize during Quarter III

(March 2023 – May 2023)

1. World Consumer Rights Day
2. One Day Awareness/Mentoring Session on IPR & IP Management for Innovation and Start-ups
3. National Vaccination Day
4. Half day Session on "Health Benefits of Alkaline Water"
5. Workshop on "Entrepreneurship and Innovation as Career Opportunity"
6. Self-driven activities through our college clubs (3-5 activities)


PRINCIPAL

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PEDDASETTIPALLI.
PRODDATUR, Kadapa (Dist)



Sri Sri Mookambika Educational Society`s

VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE

Peddasettipalli (V), Proddatur - 516360

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INTELLECTUAL PROPERTY RIGHTS (IPR CELL)

Minutes of Meeting & Circulars



Sri Sri Sri Mookambika Educational Society's
VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE

Peddasettipalli (V), Proddatur - 516360

(Approved by A.I.C.T.E., New Delhi, Affiliated to JNTUA, Anantapuram)



INTELLECTUAL PROPERTY RIGHTS (IPR) CELL

Date: 02/03/2022

Minutes of Meeting

The meeting of Intellectual Property Rights (IPR) Cell held at 03:00 pm at Principal Chamber.

The following points are discussed in the meeting.

1. The chairperson explained vision, mission, objectives and functions of the IPR Cell.
2. The chairperson requested all the members to work effectively to strengthen the cell.

IPR has been established on 21/02/2022 in line with the guidelines of AICTE with a view to create awareness on Intellectual Property Rights to both the students and faculty.

Vision:

To know the importance of Intellectual Property Rights which plays a key role in advanced Technical and Scientific disciplines.

Mission:

To impart IPR regulations and protections for further advancement, so that the students can familiarize with the advanced and latest developments.

Objectives:-

- To educate and create awareness on Intellectual Property Rights to both the students and faculty.
- To conduct regularly various activities to create more awareness on patents, copyrights, and trademarks.
- To conduct seminars, workshops and training course on IPR.

Functions:-

- (a) To organize programs on Intellectual Property Rights.
 - (b) To organize business plan activities.
 - (c) To provide technological assistance.
3. The meeting is conducted with vote of thanks.


Coordinator

(IPR Cell)


Chairperson

(IPR Cell)

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Vaagdevi Institute of Technology & Science
PEDDASETTIPALLI.
PRODDATUR, Kadapa (Dist)

Circulated To:

1. All H.O.Ds
2. IPR Cell Committee members
3. Notice Boards



Sri Sri Sri Mookambika Educational Society's
VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE

Peddasettipalli (V), Proddatur - 516360

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Date:04/08/2022

CIRCULAR

It is here by informed all the members of Intellectual Property Rights (IPR) Cell, that IPR Cell is going to conduct the meeting on 05/08/2022, Friday at 02:45 pm in the Principal chamber. All the IPR Cell members shall attend with out fail.

Agenda of the Meeting:

1. About the conduction of seminars.
2. About the conduction of workshops.
3. IPR Activities.
4. Any other points with the permission of chairperson.

Coordinátor

(IPR Cell)

Chairperson

(IPR Cell)

PRINCIPAL
Vaagdevi Institute of Technology & Science
PEDDASETTIPALLI.
PRODDATUR. Kadapa (Dist)

Circulated To:

1. All H.O.Ds
2. IPR Cell Committee members
3. Notice Boards



INTELLECTUAL PROPERTY RIGHTS (IPR) CELL

Date: 05/08/2022

Minutes of Meeting

The meeting of Intellectual Property Rights (IPR) Cell held at 02:45 pm on 05/08/2022.

Sl.No	Role	Name	Designation
1.	ChairPerson	Dr.S.D.Govardhan	Principal & Professor
2.	Coordinator	Dr.M.Venkata Veera Prasad	Professor & HOD, Dept. of BSc&H
3.	Members	Mr.V.Narasimha Swamy	Associate Professor & HOD, Dept. of CSE
		Dr.S.Siddeswara Reddy	Professor & HOD, Dept of ECE
		Mr.K.Rama Mohana Reddy	Associate Professor & HOD, Dept of EEE
4.	Legal Advisor	Mr.G.Rajesh Reddy	Senior Advocate, Proddatur
5.	Student Entrepreneur	Mr. U. Venkata Vamsi Krishna	Proprietor of Shilpakala Grand & Sri Lakshmikala Sarees, Proddatur.

Meeting Agenda:

1. Review on earlier meeting.
2. About the conduction of seminars.
3. About the conduction of workshops.
4. IPR Activities.
5. Any other points with the permission of chairperson.


Coordinator

(IPR Cell)


Chairperson

(IPR Cell)

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Vaagdevi Institute of Technology & Science
PEDDASETTIPALLI.
PRODDATUR, Kadapa (Dist ')



Sri Sri Mookambika Educational Society's
VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE

Peddasettipalli (V), Proddatur - 516300

(Approved by A.I.C.T.E., New Delhi, Affiliated to JNTUA, Anantapuram)



Meeting Outcomes:

1. The chairperson discussed with the members regarding the key measures to be taken to strengthen the IPR Cell.
2. The chairperson requested the EEE Department and student entrepreneur to take lead in the form of searching Intellectual Property Rights and Resource Persons.
3. The chairperson requested all the members to put sincere efforts to strengthen the IPR Cell to create more awareness on patents, copyrights, and trademarks.
4. The meeting concluded with the vote of thanks.

Coordinator

(IPR Cell)

Chairperson

(IPR Cell)

PRINCIPAL
Vaagdevi Institute of Technology & Science
PEDDASETTIPALLI,
PRODDATUR, Kadapa (Dist)

Circulated To:

1. All H.O.Ds
2. IPR Cell Committee members
3. Notice Boards



Sri Sri Sri Mookambika Educational Society's
VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE
Peddasettipalli (V), Proddatur - 516360
(Approved by A.I.C.T.E., New Delhi, Affiliated to JNTUA, Anantapuram)



Date:21/02/2023

CIRCULAR

It is here by informed all the members of Intellectual Property Rights (IPR) Cell, that IPR Cell is going to conduct the meeting on 22/02/2023, Wednesday at 03:00 pm in the Principal chamber. All the IPR Cell members shall attend with out fail.

Agenda of the Meeting:

1. Review of earlier meeting.
2. About the conduction of seminars.
3. About the conduction of workshops.
4. IPR Activities.
5. Any other points with the permission of chairperson.

Coordinator

(IPR Cell)

Chairperson

(IPR Cell)

PRINCIPAL
Vaagdevi Institute of Technology & Science
PEDDASETTIPALLI.
PRODDATUR. Kadapa (Dist \

Circulated To:

1. All H.O.Ds
2. IPR Cell Committee members
3. Notice Boards



Sri Sri Mookambika Educational Society's
VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE

Peddasettipalli (V), Proddatur - 516360

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INTELLECTUAL PROPERTY RIGHTS (IPR) CELL

Date: 22/02/2023

Minutes of Meeting

The meeting of Intellectual Property Rights (IPR) Cell held at 03:00 pm on 22/02/2023.

Sl.No	Role	Name	Designation
1.	ChairPerson	Dr.S.D.Govardhan	Principal & Professor
2.	Coordinator	Dr.M.Venkata Veera Prasad	Professor & HOD, Dept. of BSc&H
3.	Members	Mr.V.Narasimha Swamy	Associate Professor & HOD, Dept. of CSE
		Dr.S.Siddeswara Reddy	Professor & HOD, Dept of ECE
4.	Legal Advisor	Mr.G.Rajesh Reddy	Senior Advocate, Proddatur
5.	Student Entrepreneur	Mr.Y.Guru Prasad Reddy	Proprietor of Sri Veeranjaneya Granites, Proddatur.

Meeting Agenda:

1. Review on earlier meeting.
2. About the conduction of seminars.
3. About the conduction of workshops.
4. IPR Activities.
5. Any other points with the permission of chairperson.


Coordinator

(IPR Cell)



Chairperson

(IPR Cell)

PRINCIPAL
Vaagdevi Institute of Technology & Science
PEDDASETTIPALLI.
PRODDATUR, Kadapa (Dist.)



Sri Sri Sri Mookambika Educational Society's
VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE

Peddasettipalli (V), Proddatur - 510360

(Approved by A.I.C.T.E., New Delhi, Affiliated to JNTUA, Anantapuram)



Meeting Outcomes:

1. The committee members decided to conduct at least one seminar or one workshop from each department.
2. The chairperson requested all the members to create more awareness on patents, copyrights, and trademarks.
3. The meeting concluded with the vote of thanks.



Coordinator

(IPR Cell)



Chairperson

(IPR Cell)

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Vaagdevi Institute of Technology & Science
PEDDASETTIPALLI.
PRODDATUR. Kadapa (Dist \

Circulated To:

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